



PUNJAB HIGHER EDUCATION COMMISSION

CONSULTANT REQUIRED

Punjab Higher Education Commission is seeking services of a well reputed professional consultant for 3rd Party Evaluation of Chief Minister Faculty Development Program.

Consultant will be required:

1. To conduct an independent evaluation of the Chief Minister Foreign Faculty Development Program in order to ascertain if the scholars have been selected through transparent mechanism and laid down/approved policy has been effectively implemented.
2. Independent assessment to test the efficacy of the scheme in terms of building capacity of the scholars after completion of their degrees from foreign universities.
3. Identify any gaps, and make recommendation for improvement of the program.

TERMS & CONDITIONS

The selected candidate will be offered remuneration and terms of contract negotiable/commensurate with the experience and capabilities.

REQUIRED SKILLS, QUALIFICATION AND EXPERIENCE:

- i. PhD in Education or related discipline from a well reputed university.
- ii. 15-20 years' experience of teaching and management at higher education level.
- iii. Knowledge and understanding of public and private education system and its environment.
- iv. Experience in assessment and evaluation.
- v. Excellent team work skills, interpersonal skills, including speaking and making presentations.
- vi. Excellent computing skills including MS Word, Power point etc.
- vii. Ability to meet deadlines and timely completion of assignments, etc.

APPLICATION PROCEDURE

Applications with complete resume(s) and experience along with relevant credentials should be forwarded to the office of Chief Operating Officer, Punjab Higher Education Commission, 10th Floor, Room No. 2, Arfa Software Technology Park, Lahore.

Detailed TORs for the consultancy are available at website: www.punjabhec.gov.pk

**Punjab Higher Education Commission (PHEC)
10th Floor Arfa Software Technology Park,
346-B, Ferozpur Road, Lahore.
Phone: 042 99231902**

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10th Floor, Arfa Software Technology Park,
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Ph. No. 042-99262209 Fax No. 042-99231901

ADVERTISEMENT

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WEBSITE CONTENT

CONSULTANT REQUIRED FOR 3rd PARTY EVALUATION OF CM FACULTY DEVELOPMENT PROGRAM

1. BACKGROUND INFORMATION:

Foreign Faculty Development Program was initiated by the Higher Education Department in the 2013-14 to provide opportunities of advance learning and training to the faculty of its public sector colleges. Under this program, faculty members of Higher Education Department are sent to foreign universities for one year Master Degree Program. This program was transferred to the Punjab Higher Education Commission on November 23, 2015 along with applications for further necessary action by the PHEC.

While approving the transfer of Foreign Faculty Development Program of HED to Punjab Higher Education Commission, the Chief Minister desired:

“An independent evaluation (through a 3rd party) shall be got conducted to ascertain the transparency and effective implementation of the laid down approved policy”

As per the cited observation by the Chief Minister, PHEC wants to get 3rd party evaluation done by an independent evaluator. The following TORs are being proposed for 3rd party evaluation.

2. TERMS OF REFERENCE FOR 3rd PARTY EVALUATION:

The consultant will be required to keep a close liaison during the assignment and carry out the exercise in coordination with the relevant focal person in the PHEC. He/She will be required:

- i. To conduct an independent evaluation of the Chief Minister Foreign Faculty Development Program in order to ascertain if the scholars have been selected through transparent mechanism and laid down/approved policy has been effectively implemented.
- ii. Independent assessment to test the efficacy of the scheme in terms of building capacity of the scholars after completion of their degrees from foreign universities.
- iii. Identify any gaps, and make recommendation for improvement of the program.

3. Key Deliverables for 3rd Party Evaluation:

- i. Shall develop tools and study design to gather information from CM FDP scholars.
- ii. Shall carry out data analysis and compile results.

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- iii. Shall analyze all the documentary evidence of the program i.e. minutes of the meetings, main program file and individual files of the candidates.
- iv. Prepare and submit final evaluation report to PHEC covering all three aspects as mentioned in TORs.

4. Timeline for Evaluation:

Assignment is expected to be assigned to the selected consultant by the end of December. Maximum time provision to carry out this study shall be one month i.e. 30 days from the date of assignment.

5. Place of work

The consultant will be required to work home or his/her place of work. PHEC will not provide any logistic or secretarial services.

6. Payment

Consultant will be paid agreed remuneration keeping in view his/her qualification and experience.